

Charging and Remissions Policy

This policy is based on advice from the Department for Education (DfE) on [charging for school activities](#) and [the Education Act 1996](#), sections 449 to 462 of which set out the law on charging for school activities in England.

It's also based on guidance from the DfE on [statutory policies for schools and academy trusts](#).

1. Introduction

At SRS we do not charge for any activity undertaken as part of the National Curriculum.

2. Voluntary contributions

- When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents/carers to contribute to the cost of the trip.
- If a parent/carer wishes their child to take part in a school trip or event, but is unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit.
- Parents/carers have a right to know how each trip is funded.

3. Residential trips

If the school organises a residential trip, we will ask for voluntary contributions to cover the costs of board, lodging and travel expenses. If parents/carers are unable to contribute, they can contact the school and support can be put into place.

4. Activities Outside School Hours

No charge is made for activities that are outside of school hours and are part of the curriculum, e.g. Art club.

5. Damage/Loss to property

In cases of wilful or malicious damage or breakages to school equipment, or loss of school books on loan to children, the Headteacher may decide to seek a contribution from the child's savings

or pocket money. Each incident will be dealt with on its own merit and at the Headteacher's discretion.

6. Lettings

The building is not currently offered out for bookings.

7. Other charges

The Headteacher, Finance committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services.

8. Remissions Policy

Charges in respect of residentials will be considered if the parent/carer needs financial support and this will be discussed by the school and the parents/carers and assessed on a case-by-case basis.

9. Uniform

The school has a clear uniform policy and all pupils are expected to follow this at all times. If the parent/carer needs financial support this will be discussed by the school and the parents/carers and assessed on a case-by-case basis.

Current version reviewed by: Bernadette Napleton

Next review date: May 2026

Samuel Rhodes School